

# Getting started

Accessing Insights into IFRS on Thomson Reuters ProView™

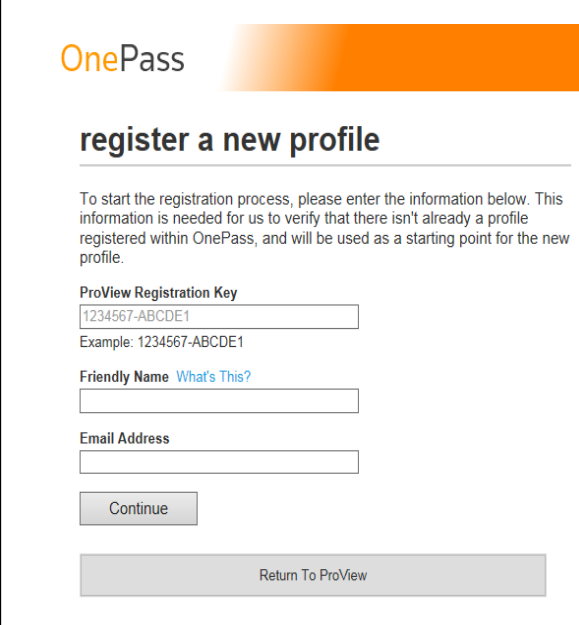


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# Step 1

## Register your e-book to your OnePass account

- [Activate](#) your ProView access with the registration key in the Welcome e-mail.
- Please note that you can use your email address as your username.
- When prompted for a ‘Friendly Name’, enter your name.
- Create a password (8–10 characters).
- On completion of registration, you will have your **OnePass username** and **password**.



The screenshot shows the OnePass registration interface. At the top, the OnePass logo is displayed. Below it, the heading "register a new profile" is centered. A paragraph of text explains that the user's information is needed to verify that no profile already exists with that email address. The form contains three input fields: "ProView Registration Key" (with a pre-filled example "1234567-ABCDE1"), "Friendly Name" (with a link "What's This?"), and "Email Address". A "Continue" button is positioned below the email field, and a "Return To ProView" button is at the bottom of the form.

For a step-by-step overview of the registration process, see **Appendix A**.

# Step 2\*

## Download Thomson Reuters ProView



- For **KPMG computers**, follow the link in your Welcome e-mail.
- For **non-KPMG computers**, [click here](#).



- For **iPad**, go to the Apple App store (not available for iPhone).
- For **Android**, go to Google Play
- Search for ‘ProView’ and download.

\*This Step is relevant only if you are required to download the app yourself. If your local IT administrator has installed the app for you, then go straight to Step 3.

# Step 3

## Launch ProView



—On your PC, launch ProView from the ‘Start’ menu or from your desktop.



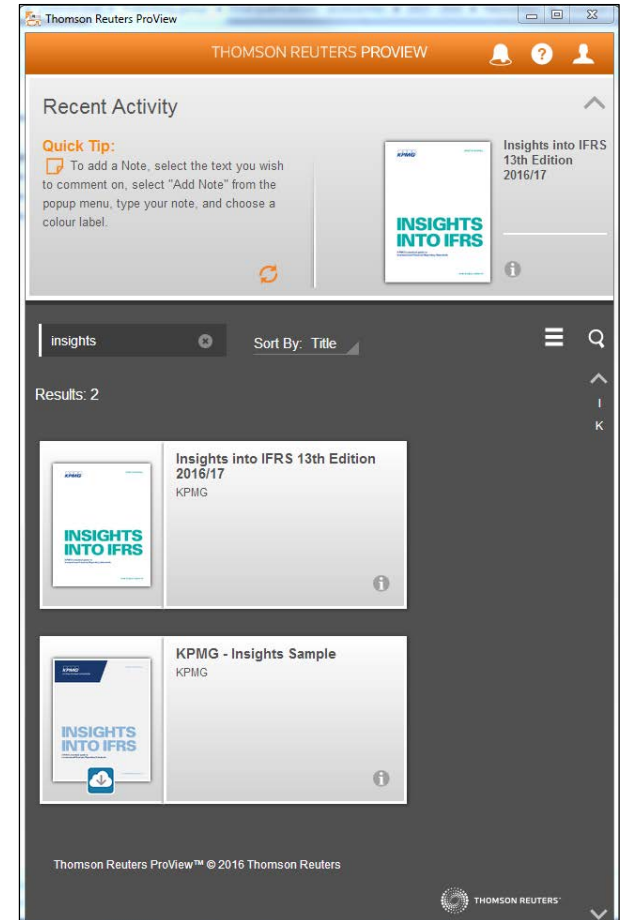
—On your iPad or your Android tablet, click on the ProView icon.

Make the most of ProView: Access **Insights into IFRS** on up to 4 devices.

# Step 4

## View your library

- Log in with your **OnePass username** and **password**. You do not need to select the country.
- To read your e-book, click on the cover to download, this only needs to be done once and requires an internet connection.
- Once it has downloaded, your e-book is ready to view even when you don't have internet access.



# ProView questions

## Unsure about what to do next?

- For more information about ProView functionality, [click here](#).
- For other questions, read our [FAQs](#).
- If you can't find answers to your questions in the documents above, contact local IT.



# ProView licence

## What are the terms of use?

- Use of the ProView e-book(s) is subject to a [content licence](#).
- By using the e-book(s) you agree to be bound by the terms of this licence.
- From time to time the licence may be updated so please check (using the above link) for updates.




# APPENDIX A

## **Step-by-step overview of the registration process**



# ProView – User registration

As a new user, you will receive a welcome email



The banner features the KPMG logo in the top left, the title 'Insights on ProView™' in the center, and the Thomson Reuters logo in the bottom left. On the right side, there is an image of a tablet displaying 'INSIGHTS INTO IFRS' and a pair of glasses.

**Time to get started**

Dear Julie,

Welcome to your personalised e-copy of Insights into IFRS. We hope that you enjoy your 'hands-on' experience of ProView.

<b>Registered email address</b>	Julie4thomsonreuters@outlook.com
<b>ProView Registration Key</b>	0123456789

To download and start reading, please follow these steps:

<b>Step 1</b>	<b>Register your eBook to your OnePass account</b> Click the following link to complete the activation of your ProView access – <a href="#">Activate Now</a> Please note that you can use your email address as your username.
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# ProView - User registration

Set up your OnePass username and password

OnePass

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## register a new profile

To start the registration process, please enter the information below. This information is needed for us to verify that there isn't already a profile registered within OnePass, and will be used as a starting point for the new profile.

ProView Registration Key  
1234567-ABCDE6

Friendly Name [What's This?](#)

Proview

Email Address

juliewatts4thomsonreuters@outlook.com

Continue

Return To ProView

**ProView is case sensitive!**

# ProView - User registration

## Complete your profile

OnePass

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General Settings

Return To ProView

Already have a OnePass profile? [Update your profile](#)

### Register a new OnePass Profile

Register for a new Profile within OnePass by entering the information below.

#### Your Information

First Name

Julie

Last Name

Watts

Email Address

juliewatts4thomsonreuters@outlook.com

Confirm Email Address

juliewatts4thomsonreuters@outlook.com

Alternate Email Address(es) (Optional)

Comma Separated

#### Username and Password

Username

Julie\_Watts4

Password

\*\*\*\*\*

Confirm Password

Must be same as Password field

#### Password Requirements

- Must be between 8 and 16 characters
- Contains 3 of the below character classes

#### Character Classes

- Uppercase letters (A, B, C...)
- Lowercase letters (a, b, c...)
- Numbers (1, 2, 3...)
- Special characters (i.e. @, -, \_ # \$ %)
- Other Characters (i.e. \$, /E, €)

#### Notes

# ProView - User registration

Select 3 security questions and answers, then click Create Profile.

**Security Questions**

OnePass requires three security questions and answers to better protect your account.

Select a Security Question  
Select a question ▼

Answer

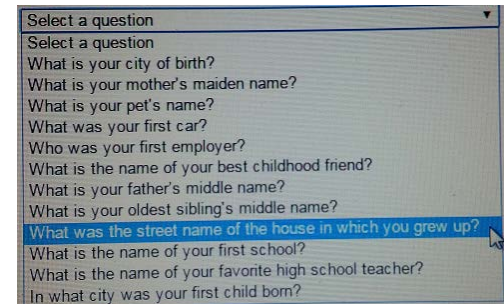
Select a Security Question  
Select a question ▼

Answer

Select a Security Question  
Select a question ▼

Answer

Create Profile





[kpmg.com/socialmedia](https://kpmg.com/socialmedia)



[kpmg.com/app](https://kpmg.com/app)

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