

UGANDA ENERGY CREDIT CAPITALISATION COMPANY

ELECTRICITY ACCESS SCALE-UP PROJECT (EASP)

Project Implementation Unit

Terms of Reference for Program Manager – Solar Facility Program (1 position)

Background

The Government of Uganda (GoU) has received funding from the World Bank for the implementation of the Electricity Access Scale-up Project (EASP) to be implemented over a period of five (5) years. EASP will support GoU's efforts to increase access to electricity for households, refugee and host communities, industrial parks, commercial enterprises and public institutions. This is intended to spur socio-economic transformation, in line with Uganda's Vision 2040, the National Development Plan (NDP) III, the 2018 – 2027 Electricity Connection Policy (ECP) adopted in January 2018 and to meet the Sustainable Development Goal 7 (SDG 7) of achieving universal energy access by 2030. EASP activities will build on earlier Government initiatives in the energy sector, to support the expansion and strengthening of the electricity distribution network, scale-up service connections within the network, and increase access to off-grid electricity in refugee settlements and their host communities (outside the existing electricity distribution network), and to clean cooking services and technologies.

The EASP will be implemented by two main entities, namely the Ministry of Energy and Mineral Development (MEMD) and the Uganda Energy Credit Capitalisation Company (UECCC) through Project Implementation Units (PIUs).

The two Implementing Agencies will collaborate closely with the Office of the Prime Minister (OPM), Ministry of Education and Sports (MoES), Ministry of Health (MoH), Ministry of Water and environment (MoWE), Ministry of Local Government, Ministry of Agriculture, and other relevant sector stakeholders to implement the various project activities.

Uganda Energy Credit Capitalisation Company (UECCC) is a Government of Uganda Company in place to facilitate investments in Uganda's Renewable Energy Sector. The UECCC's main objective is to provide financial, technical and other support for renewable energy development in Uganda with particular focus on enabling private sector participation.

The Project Implementation Unit (PIU) at UECCC will be established as part of the UECCC Organogram to implement the financial intermediation component for increasing energy access through stand-alone solar technologies, financing of internal wiring of premises, promotion of efficient appliances for productive uses, and clean cooking solutions nationwide (at households

and institutional level), including in refugees hosting districts. The UECCC will also support electrification of public institutions, including public schools, public health centres, public water supply systems and so on, through stand-alone solar technologies.

The UECCC seeks to engage the services of a Program Manager to lead the implementation of the Solar Facility Program to ensure effective and efficient implementation of the EASP project.

Objective of the Assignment

The objective of the assignment is to lead implementation of the Solar Facility Program and coordinate with key stakeholders as needed to ensure effective and efficient implementation of the EASP project.

Scope of Services

The Program Manager will be dedicated to the implementation of the Solar Facility Program under the EASP, and will have the following duties and responsibilities:

A) Project implementation activities.

He/she will provide professional management services during the implementation of the Solar Facility Program by:

- a) Ensuring that the program is implemented in accordance with the Project's Operations Manual (POM)
- b) Establishing business relationships with UECCC's Participating Financial Institutions (PFIs)
- c) Ensuring that all required agreements, including Participating Agreements for the facilities are drafted and signed between UECCC and the PFIs
- d) Obtaining required documentation and approvals from stakeholders where applicable
- e) Closing wholesale financing transactions with PFIs.
- f) Closing UECCC direct financing transactions with eligible solar companies having good contracts with good quality receivables but unable to access financing from PFIs.
- g) Engaging PFIs to extend loans to end users including households and commercial enterprises
- h) Engaging PFIs to promote uptake of working capital loan facilities by solar companies.
- i) Following up on transactions being considered by PFIs.
- j) Liaising with other EASP project stakeholders, including but not limited to MEMD and Uganda National Bureau of Standards (UNBS Uganda Solar Energy Association (USEA) on a continuous basis to obtain and/or share relevant information for effective delivery of the program outputs.

- k) Identifying implementation issues proactively and propose solutions including any adjustments needed for the POM.
- l) Carrying out any other duties as assigned by the EASP Project Manager that contribute to achieving the development objectives of the EASP project.

B) Monitoring and evaluation of the program activities by:

- a) Availing data required for monitoring and evaluation of project activities.
- b) Obtaining relevant feedback from the solar vendors and PFIs for performance monitoring and improvement
- c) Undertaking joint periodic (at least semi-annually) supervision and monitoring visits with PFIs to solar vendors
- d) Reviewing quarterly progress reports from PFIs with a view to prepare internal quarterly reports
- e) Preparing periodic reports covering all the key aspects of the program.

Minimum Qualifications and Experience Requirements

- a) Honours degree in a Business or Science related field from a recognised University.
- b) Master's degree in business management, project management, international development, economics, finance, renewable energy, or related field from a recognized university
- c) At least five (5) years relevant work experience in coordinating and/or managing project/program activities with reputable banks or financial services organisations
- d) Demonstrable experience in the energy sector, preferably in off-grid solar.
- e) Demonstrable experience working with Government or non-Governmental Organizations (NGOs) on energy projects financed by Development Financial Institutions such as the World Bank, AfDB, AFD, KfW, etc. will be an added advantage
- f) Demonstrable experience with solar enterprise financing will be an added advantage
- g) Demonstrable skills in business development or relationship management
- h) A high level of interpersonal and management skills and ability to work with teams in the organisation at all levels
- i) Must be self-driven with ability to work under pressure with minimal supervision and deliver results amidst tight deadlines
- j) Proficiency in Microsoft Office Applications.
- k) Excellent communication skills with proficiency in written and spoken English

Duration of the Assignment

The Program Manager shall undertake the assignment on a full-time basis for a period of five (5) years subject to satisfactory performance as shall be determined during the annual performance evaluations.

Reporting Arrangements

The Program Manager shall report to the EASP Project Manager.

Duty Station

The Program Manager shall be based in the UECCC offices in Kampala, Uganda, with occasional travel to project implementation areas for supervision and monitoring as and when the need arises.