

# **UGANDA ENERGY CREDIT CAPITALISATION COMPANY**

## **ELECTRICITY ACCESS SCALE-UP PROJECT (EASP)**

### **Project Implementation Unit**

#### **Terms of Reference for Program Manager – Public Institutions (1 position)**

#### **Background**

The Government of Uganda (GoU) has received funding from the World Bank for the implementation of the Electricity Access Scale-up Project (EASP) to be implemented over a period of five (5) years. EASP will support GoU's efforts to increase access to electricity for households, refugee and host communities, industrial parks, commercial enterprises and public institutions. This is intended to spur socio-economic transformation, in line with Uganda's Vision 2040, the National Development Plans (NDP) III, the 2018 – 2027 Electricity Connection Policy (ECP) adopted in January 2018 and to meet the Sustainable Development Goal 7 (SDG 7) of achieving universal energy access by 2030. EASP activities will build on earlier Government initiatives in the energy sector, to support the expansion and strengthening of the electricity distribution network, scale-up service connections within the network, and increase access to off-grid electricity in refugee settlements and their host communities (outside the existing electricity distribution network), and to clean cooking services and technologies.

The EASP will be implemented by two main entities, namely the Ministry of Energy and Mineral Development (MEMD) and the Uganda Energy Credit Capitalisation Company (UECCC) through Project Implementation Units (PIUs).

The two Implementing Agencies will collaborate closely with the Office of the Prime Minister (OPM), Ministry of Education and Sports (MoES), Ministry of Health (MoH), Ministry of Water and Environment (MoWE), Ministry of Local Government (MoLG), Ministry of Agriculture, Animal Industry and Fisheries (MAIIF), and other relevant sector stakeholders to implement the various project activities.

Uganda Energy Credit Capitalisation Company (UECCC) is a Government of Uganda Company in place to facilitate investments in Uganda's Renewable Energy Sector. The UECCC's main objective is to provide financial, technical and other support for renewable energy development in Uganda with particular focus on enabling private sector participation.

The Project Implementation Unit (PIU) at UECCC will be established as part of the UECCC Organogram to implement the financial intermediation component for increasing energy access through stand-alone solar technologies, financing of internal wiring of premises, promotion of

efficient appliances for productive uses, and clean cooking solutions nationwide (at households and institutional level), including in refugees hosting districts. The UECCC will also support electrification of public institutions, including public schools, public health centres, public water supply systems and so on, through stand-alone solar technologies.

The UECCC seeks to engage the services of a Program Manager to lead the Public Institutions Program under the EASP project.

### **Objectives of the Assignment**

The Program Manager will oversee implementation of the Public Institutions Program under the EASP project to ensure that the Project objectives and targets are met within the restraints of time, quality, and budget, and in accordance with the Project's Operations Manual.

### **Scope of Services**

The Program Manager will be dedicated to the implementation of the Public Institutions Program under the EASP.

#### **A) Project implementation activities.**

He/she will provide professional management services during the implementation of the Public Institutions Program by:

- a) Ensuring that the program is implemented in accordance with the Project's Operations Manual (POM).
- b) Establishing business relationships with international and local solar electricity service providers/contractors to participate in the Uganda Tender to supply solar electricity to public institutions under a long-term contract.
- c) Engaging solar electricity service providers/contractors showing interest in the tender on the availability of grant financing to support procurement of the solar equipment.
- d) Liaise with the Ministry of Health (MOH), Ministry of Energy and Mineral Development (MEMD), Ministry of Education and Sports (MoES), and Ministry of Water and Environment (MoWE) during the procurement of the solar service providers to ensure that the Grant Agreement is part of the bidding document.
- e) To ensure timely signing of the grant agreements with the solar service providers selected by MoH, MoWE and MoES.
- f) In liaison with the MEMD, manage the Grant application and approval process by the Ministries of Health, MoES, MoWE, and prepare Grant disbursement reports.
- g) To manage the entire Grant cycle and participate in key stakeholder engagements.

**B) Monitoring and evaluation of the Grant program for solar electrification of public institutions by:**

- a) Availing data required for monitoring and evaluation of the program activities as provided under the Grant Agreements.
- b) Undertaking joint periodic (at least semi-annually) supervision and monitoring visits with supervision consultants.
- c) Reviewing quarterly performance reports by the supervision consultants with a view to prepare internal quarterly reports
- h) Preparing periodic reports covering all the key aspects of the program.
- i) Carry out any other duties as assigned by the EASP Project Manager, provided that these duties contribute to achieving the development objectives of the EASP project.

**Minimum Qualifications and Experience Requirements**

- a) Honours degree in a Business or Science related field from a recognised University.
- b) Master's degree in business management, project management, international development, economics, finance, renewable energy, or related field from a recognized university.
- c) At least five (5) years relevant work experience in coordinating and/or managing project/program activities with reputable banks, or financial services organisations
- d) Demonstrable experience in the energy sector and/or experience working with Government or non-Governmental Organizations (NGOs) on energy projects financed by Development Financial Institutions such as the World Bank, AfDB, AFD, KfW, etc.
- e) Demonstrable experience with renewable energy project development and electrification of public institutions will be an added advantage
- f) Demonstrable skills in business development or relationship management
- g) A high level of interpersonal and management skills and ability to work with teams in the organisation at all levels
- h) Must be self-driven with ability to work under pressure with minimal supervision and deliver amidst tight deadlines
- i) Proficiency in Microsoft Office Applications
- j) Excellent communication skills with proficiency in written and spoken English

**Duration of the Assignment**

The Program Manager shall undertake the assignment on a full-time basis for a period of five (5) years subject to satisfactory performance as shall be determined during the annual performance evaluations.

**Reporting Arrangements**

The Program Manager shall report to the EASP Project Manager.

**Duty Station**

The Program Manager shall be based in the UECCC offices in Kampala, Uganda, with occasional travel to project implementation areas for monitoring or as and when the need arises.