

UGANDA ENERGY CREDIT CAPITALISATION COMPANY

ELECTRICITY ACCESS SCALE-UP PROJECT (EASP)

Project Implementation Unit

Terms of Reference for Grants Officer (1 position)

Background

The Government of Uganda (GoU) has received funding from the World Bank for the implementation of the Electricity Access Scale-up Project (EASP) to be implemented over a period of five (5) years. EASP will support GoU's efforts to increase access to electricity for households, refugee and host communities, industrial parks, commercial enterprises and public institutions. This is intended to spur socio-economic transformation, in line with Uganda's Vision 2040, the National Development Plans (NDP III), the 2018 – 2027 Electricity Connection Policy (ECP) adopted in January 2018 and to meet the Sustainable Development Goal 7 (SDG 7) of achieving universal energy access by 2030. EASP activities will build on earlier Government initiatives in the energy sector, to support the expansion and strengthening of the electricity distribution network, scale-up service connections within the network, and increase access to off-grid electricity in refugee settlements and their host communities (outside the existing electricity distribution network), and to clean cooking services and technologies.

The EASP will be implemented by two main entities, namely the Ministry of Energy and Mineral Development (MEMD) and the Uganda Energy Credit Capitalisation Company (UECCC) through Project Implementation Units (PIUs).

The two Implementing Agencies will collaborate closely with the Office of the Prime Minister (OPM), Ministry of Education and Sports (MoES), Ministry of Health (MoH), Ministry of Water and environment (MoWE), Ministry of Local Government, Ministry of Agriculture, and other relevant sector stakeholders to implement the various project activities.

Uganda Energy Credit Capitalisation Company (UECCC) is a Government of Uganda Company in place to facilitate investments in Uganda's Renewable Energy Sector. The UECCC's main objective is to provide financial, technical and other support for renewable energy development in Uganda with particular focus on enabling private sector participation.

The Project Implementation Unit (PIU) at UECCC will be established as part of the UECCC Organogram to implement the financial intermediation component for increasing energy access through stand-alone solar technologies, financing of internal wiring of premises, promotion of efficient appliances for productive uses, and clean cooking solutions nationwide (households and institutional level), including in refugees hosting districts. The UECCC will also support

electrification of public institutions, including public schools, public health centres, public water supply systems and so on, through stand-alone solar technologies.

The UECCC seeks to engage the services of a Grants Officer to support effective and efficient implementation of the Results-based Financing and Clean Cooking Program under the EASP project.

Objectives of the Assignment

The Grants Officer will support the Program Manager – Results-based Financing and Clean Cooking during the implementation of Results-based Financing activities aimed at increasing the uptake of clean cooking technologies and solar systems.

Scope of Services

The Grants Officer will be dedicated to the implementation of the EASP project and will have the following duties and responsibilities. He/she will support implementation of the Results-based Financing and Clean Cooking Program in accordance with the Project's Operations Manual, including but not limited to:

- a) Initiating results-based payments to eligible solar companies and/or clean cooking companies in line with documented eligibility criteria
- b) Obtaining required documentation and approvals from other stakeholders where applicable
- c) Maintaining a chronological record of all the necessary grant processing documentation
- d) participate in joint periodic (at least quarterly) monitoring visits to sample installations made under the program
- e) Provide input in the preparation of periodic reports covering all key aspects of the program

Minimum Qualifications and Experience

- a) Honours degree in a Business or Science related field from a recognised University
- b) Master's degree in business or science related field from a recognized university will be an added advantage
- c) At least three (3) years of relevant work experience with reputable a bank or financial services organisations.
- d) Demonstrable experience working with Government or non-Governmental Organizations (NGOs) on projects financed by Development Financial Institutions such as the World Bank, AfDB, AFD, KfW, UN, etc. will be an added advantage
- e) Demonstrable experience in results-based financing mechanisms for service/equipment delivery in the energy, water, agriculture, or other sectors will be an added advantage

- f) Good interpersonal, communication skills and ability to work with teams in the organisation at all levels
- g) Must be self-driven with ability to work under pressure with minimal supervision and deliver amidst tight deadlines
- h) Proficiency in MS Office applications.

Duration of the Assignment

The Grants Officer shall undertake the assignment on a full-time basis for a period of five (5) years subject to satisfactory performance as shall be determined during the annual performance evaluations.

Reporting Arrangements

The Grants Officer shall report to the Program Manager Results-based Financing and Clean Cooking at UECCC.

Duty Station

The Grants Officer shall be based in the UECCC offices in Kampala, Uganda, with occasional travel to project implementation areas for monitoring or as and when the need arises.